

NAVICPFA16 Redistribution Order/Ready for Issue Project - Navy Transportation for Non-CAV Reporters (OCT 2003)

(a) The Navy has developed a process to enhance asset visibility by contracting sole responsibility of the transportation function to the Navy's Transportation Organization, ATAC (Advanced Traceability and Control). ATAC is responsible for delivery and pick up of DLRs (Depot Level Repairables) going to and from the contractor's repair facility. Upon implementation of this clause, ATAC will send a subcontracted transporter (e.g. Federal Express, Pilot) to the contractor's facility to pick up DLRs as specified herein.

(b) Assets to be picked up from the contractor's repair facility will include DLRs in any of the following conditions:

- (1) Units that have been repaired and are Ready for Issue ("A" condition)
- (2) Units that have been determined Beyond Repair ("H" condition)
- (3) Units that are either Beyond Economical Repair or are not authorized for repair - Not Ready for Issue ("F" condition)
- (4) Units that have been misidentified or misdirected to the facility ("J" condition)

(c) Upon completion of repair effort for each unit, the contract shall:

(1) Contact the Government Quality Assurance Representative (QAR) to schedule an on-site visit date for inspection and acceptance of the material, including, if warranted, signature of the DD250, which is required for payment purposes.

(2) Upon completion of the QAR acceptance, prepare material for shipment. If the unit is to be shipped directly to end user/requisitioner, the contractor shall notify the ACO and prepare the material for shipment to the applicable destination UIC and address.

(3) Contact the ATAC Dispatcher at 1-866-215-3084 and provide the information below. The ATAC database will house much of this information, but the contractor will be asked to verify some of the data:

- a. Contract Number (i.e. N003833274V002)
- b. Delivery Order Number (i.e. 5000)
- c. Contract Line Item Number (i.e. 0001AA)
- d. Receipt Document Number (i.e. N003833332XD01)
- e. Serial Number of the Unit
- f. National Stock Number (i.e. 01-123-4567)
- g. Quantity (i.e. 10)
- h. Pieces (number of boxes)
- i. Weight
- j. Cube
- k. CAGE (i.e. Q01234)
- l. Condition Code of material (i.e. A, F, H, or J)
- m. Destination Unit Identification Code (UIC) (i.e. SW3117)
- n. Destination Address
- o. Hazardous Material (Yes or No)
- p. Pick-up Address
- q. Nomenclature
- r. Induction Date (date contractor started repair of the unit)
- s. Available Pick-up Date (date material can be picked up after QAR inspection)
- t. Priority (i.e. Routine or Urgent requiring immediate pick up)

(d) Upon receipt of this data, the ATAC Dispatcher will provide instructions on obtaining a DD Form 1348-1A for shipping purposes. A MILSTRIP Document number will be assigned to each individual unit and will appear on the DD 1348-1A. The serial number of the unit will be referenced in the remarks block of the DD1348-1A to identify to the contractor which MILSTRIP document number belongs to each unit.

(e) **PREPARATION FOR ATAC CARRIER PICK-UP**

(1) Two copies of a DD Form 1348-1A should be affixed to the outside of the shipment container and one copy should be placed inside the container. Units ready for shipment must be either single packed or packed in multiple quantities of the same NIIN to the same destination. Different NIINs shall **NOT** be packaged together. **DO NOT INCLUDE A COPY OF THE DD FORM 250 WITH THE MATERIAL TO BE SHIPPED.**

(2) All material shall be placed in a waiting area designated solely for ATAC transportation carrier pick-ups.

(3) **CLASSIFIED or SECURITY CODED** assets are **excluded** from the ATAC process and will be shipped non-ATAC with the contractor scheduling the transportation.

(f) Urgent shipments that require immediate pickup after hours or over the weekend when the ATAC dispatching office is closed may be shipped non-ATAC with the issuer scheduling the transportation. When this occurs, the contractor shall notify the ATAC Dispatcher no later than the next business day of any items that were shipped.

(g) **MATERIAL RETURNS DETAILS:**

(1) **“A” CONDITION MATERIAL:** The address for ready for issue material will be contained in the contract or delivery order/modification. If the unit is to be shipped directly to an end user/requisitioner, contact the DCMA transportation office for the specific address.

(2) **“F” CONDITION MATERIAL:** Unless otherwise provided in the contract, delivery order or modification, the contractor shall contact the cognizant inventory manager for disposition instructions for those units received without authorization for repair within 180 days (Not Ready For Issue - “F” condition).

(3) **“J” CONDITION MATERIAL:** Unless otherwise provided in the contract, delivery order or modification, those units received without authorization that are not manufactured or repaired by your facility (“J” condition), shall be returned to the originator. If the originator is a hub, return the material to the hub below that lies within the closest physical proximity to the facility from which the material is being shipped:

N68620 (Hub Norfolk) N46433 (Hub San Diego)

MARK FOR: NOTICE TO ORIGINATOR - MISDIRECTED/MISIDENTIFIED MATERIAL; RESCREEN/REPROCESS.

If after return, the same unit is again shipped to your facility, call 619-545-9707 or 619-545-8359 for hub shipments, and call the NAVICP Item Manager for all others.

(4) **“H” CONDITION MATERIAL:** The contractor shall obtain written concurrence from DCMA QAR for all units determined to be Beyond Repair (BR) or Beyond Economical Repair (BER). All such determinations, including the basis for the determination, the repair required, the proposed price to repair and the DCMA written concurrence shall be provided by the contractor to the PCO. After receipt of the required documentation, the PCO shall provide the contractor disposition instructions or contractual authority for repair of the item. The contractor is not authorized to proceed with repair until notification to proceed is received by the PCO. Any disposal action ordered by the PCO shall be performed by the contractor in accordance with applicable regulations and DCMA disposal procedures and requirements. If it is determined that a unit should be retained by the Defense Distribution Depot, in lieu of disposal, the contractor shall prepare the units for delivery to the following:

SW3117 (DD Norfolk) SW3205 (DD San Diego)

MARK FOR: RETURN -- H CONDITION STOCK. DO NOT PROCESS THROUGH ATAC/HUB.